



**OFFICER REPORT TO LOCAL COMMITTEE  
(WOKING)**

**ALLOCATING LOCAL COMMITTEE FUNDING:  
MEMBERS' ALLOCATIONS**

**9 FEBRUARY 2011**

**KEY ISSUE**

To set out the funding available for county councillors' allocations for 2010/11 and to consider the requests received.

**SUMMARY**

This report lists and makes recommendations on bids received for members' allocations which have been sponsored by at least one member.

**OFFICER RECOMMENDATIONS**

**The local committee (Woking) is asked to:**

- i. Consider and approve the proposed expenditure from the members' allocation budget 2010/11 as set out in para 3.1 including the reallocation as set out in para 3.2.**
- ii. Note that there were no allocations approved under delegated powers between the last local committee on 20 October 2010 and 9 February 2011.**

## 1 INTRODUCTION AND BACKGROUND

### Members Allocation

- 1.1 The County Council's budget for 2010/11 made available £57,750 to be spent on local projects to promote the social, environmental or economic well-being of the people of Woking. This amounts to £8,250 revenue for each county member of the committee.
- 1.2 An additional capital allocation of £30,000 has been made available to each Surrey County Council local committee.
- 1.3 Two projects have indicated that they no longer need the funding allocated to them. Knaphill Residents Association has returned £885 as the Christmas in Knaphill project did not take place. The Woking Malayalee Association did not use the £1000 that was allocated to them as they managed to secure funding from Woking Borough Council to fund the Onam celebrations. A total of £1885 has been added to the revenue fund.
- 1.4 Members of local committee (Woking) agreed at the meeting on 7 July 2010 to pool available funds, and that as a guideline, to set a limit of £3,000 for bids to both the capital and revenue funds, but noting the committee may make an exception for larger borough wide schemes.
- 1.5 In allocating funds members are asked to have regard to Surrey County Council's Corporate Strategy 2010-14 *Making A Difference*, it highlights five themes which make Surrey special and which it seeks to maintain:
  - a safe place to live;
  - a high standard of education;
  - a beautiful environment;
  - a vibrant economy
  - a healthy population
- 1.6 Member allocation funding is made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose.

## 2 ANALYSIS

- 2.1 Each project detailed below has completed a standard application form giving further details of timescales, purpose and other funding applications made. The member proposing each project assesses its merits, before the project can be included as a proposal for funding in the report to committee.

### 3 OPTIONS

#### 3.1 Bids received

The table below shows all bids received which have been sponsored by at least one member. They are therefore all eligible for decision by the local committee.

	Project summary	Capital/ Revenue	Member sponsor	Requested	Recom- mended														
1	<p><b>Mayford Village Entry Signs</b> Have requested funding to replace a road sign indicating entry to Mayford Village. They received Local Committee funds of £2870 in February 2010 for the replacement of three other signs, this sign should have been included in the original application but was missed off. They are applying for the total cost of the project. If funding is approved, it is subject to Surrey Highways carrying out a full risk assessment.</p>	R	Will Forster	£1,118	£1,118														
2	<p><b>Neighbourly Help Around Mayford (NHAM)</b> Have requested funding to set up a good neighbour scheme for Mayford. This will provide neighbourly help and support for the residents of Mayford for example transport to hospital, GP or optician, shopping and form filling etc. The total cost of the project is £1182.50 and they have requested £1132.50. They have received £50 from the Kinch Trust.</p> <table> <tr> <td>Insurance</td> <td>£150</td> </tr> <tr> <td>Stationery, postage, photocopying and</td> <td>£200</td> </tr> <tr> <td>Printing of publicity/info leaflets</td> <td>£300</td> </tr> <tr> <td>Laminator and pouches</td> <td>£72</td> </tr> <tr> <td>Hire of Hall for launch</td> <td>£90</td> </tr> <tr> <td>CRB disclosures</td> <td>£360</td> </tr> <tr> <td>Driver on Duty discs</td> <td>£10.50</td> </tr> </table> <p>They have not received Local Committee funding in the past</p>	Insurance	£150	Stationery, postage, photocopying and	£200	Printing of publicity/info leaflets	£300	Laminator and pouches	£72	Hire of Hall for launch	£90	CRB disclosures	£360	Driver on Duty discs	£10.50	R	Will Forster	£1,133	£1,133
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3	<p><b>Kingfield Primary School</b></p> <p>Have requested funding to purchase a new climbing trail and play equipment for the school playground. The total cost of the project is £20,000 and they are applying for £10,000. The remaining funds will come from the school capital fund.</p> <p>The school has children attending from both the Kingfield and Old Woking areas of Woking. They have not received Local Committee funding before.</p>	R	Will Forster	£10,000	£10,000										
4	<p><b>Peer Productions</b></p> <p>Have requested funding for two separate educational theatre projects for school children.</p> <ul style="list-style-type: none"> <li>- £2,572 for the alcohol project which explores the impact of alcohol abuse on teenagers and their families (targetted at ages 13+)</li> <li>- £4,976 for the risk taking project which aims to educate young people on the dangers of taking negative risks (targetted at ages 10/11 and 12+)</li> </ul> <p><i>Alcohol</i></p> <p>It is suggested that the local committee fund £772 towards petrol, production and administration costs. The project has received £10,000 from other sources of funding.</p> <p><i>Risk taking</i></p> <p>It is suggested that the committee fund £4426 towards the set up costs of this new production. This would include:</p> <table data-bbox="197 1308 932 1489"> <tr> <td>Petrol</td> <td style="text-align: right;">£176</td> </tr> <tr> <td>Graduate actors fees</td> <td style="text-align: right;">£2,400</td> </tr> <tr> <td>Production costs</td> <td style="text-align: right;">£100</td> </tr> <tr> <td>Admin costs</td> <td style="text-align: right;">£150</td> </tr> <tr> <td>Peer Productions directors fees</td> <td style="text-align: right;">£1,600</td> </tr> </table> <p>This would enable the production to be rolled out to local secondary schools and 8 primary schools, as well as schools countywide. Councillors can put forward suggestions as to which primary schools in their area they feel would benefit from this project. There is currently no other funding secured for this project.</p> <p>Peer Productions have not received Local Committee Funding in the past.</p>	Petrol	£176	Graduate actors fees	£2,400	Production costs	£100	Admin costs	£150	Peer Productions directors fees	£1,600	R	Will Forster	£7,548	£5,198
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5	<p><b>West Byfleet Bowls Club</b> Have requested funding to create an outdoor social area. Funds would be used to purchase materials and machinery to level and pave an area of land outside the clubhouse. Picnic tables will also be purchased and permanently installed. The total cost of the project is £2750 they would like to apply for £2200. The remaining funds will come from the clubs reserves. West Byfleet Bowls club have not received Local Committee funding in the past</p>	R	Geoff Marlow	£2,200	£2,200
6	<p><b>West Byfleet Nursery Garden</b> Have requested funding to improve the outside learning area to include a sand and water area, chalk and drawing wall, a sensory garden, a growing patch and a mini beast area. The total cost of the project is £2000 and they have requested the full amount. West Byfleet Nursery Garden have not received Local Committee funding in the past</p>	R	Geoff Marlow	£2,000	£2,000
7	<p><b>1<sup>st</sup> West Byfleet Scout Group camping equipment</b> Have requested funding to purchase camping equipment including tents and a camping gas fridge for outdoor activities. The total cost of the project is £3,100 and they would like £2,000 towards the project. The remaining funds will come from the Scout group funds. They have not received Local Committee funding in the past.</p>	R/C	Geoff Marlow	£1,280R £720C	£1,280R £720C
8	<p><b>Request for Grit Bins</b> Subject to sites being approved by highways.  These locations are in priority order:  1. Corner of Boltons Lane/ Pyrford Road  2. (equal second)  <ul style="list-style-type: none"> <li>• Aviary Rd- at the bottom of the hill</li> <li>• Norfolk Farm Rd - at the entrance slope to Fox Close from Norfolk Farm Road.</li> </ul>  4. Onslow Way</p>	R	Liz Bowes	£10,000	£10,000

9	<p><b>Request for Grit Bins</b> – subject to exact locations being determined by Highways</p> <p>These locations are listed in priority order:</p> <ol style="list-style-type: none"> <li>1. Sparvell Road, coming steeply down to the junction with Coresbrook Road.</li> <li>2. Queens Road, Knaphill. This is the exit from the 'Co-op' car park.</li> <li>3. The top of Strathcona Gardens. There are already two grit bins in this road which were provided by, but not filled by the developer. It is requested that these are brought into the SCC grit bin network instead of purchasing a new grit bin.</li> <li>4. Lane End Drive.</li> <li>5. Bittern Drive, in Goldsworth Park.</li> </ol>	R	Diana Smith	£12,500	£12,500
	<b>TOTAL Capital Revenue</b>				£720 £45,429
	<b>Total available to this meeting: Capital Revenue</b>				£720 £39,250
	<b>Balance for future use Capital Revenue</b>				£0 £0 overspend by <b>£6179</b>

3.2 The Local Committee are asked to confirm their agreement that, to enable the provision of changing and storage facilities on New Monument Playing fields - for which a contribution of £41,295 was agreed in February 2008, the funding now be provided to Woking Borough Council in order to proceed.

#### 4 Funding Allocated under Delegated Powers since 20 October 2010

4.1 None

#### 5 CONSULTATIONS

5.1 As part of the standard application, each project must demonstrate that they have undertaken some consultation with service users or the

community to show that the project is needed and will benefit people in the area.

## **6 VALUE FOR MONEY AND FINANCIAL IMPLICATIONS**

- 6.1 Applicants for member allocations funding must provide costed proposals and supply evidence of spend after project completion

## **7 EQUALITIES AND DIVERSITY IMPLICATIONS**

- 7.1 The applications for member allocations will benefit people of different ages, race and gender.

## **8 CRIME AND DISORDER IMPLICATIONS**

- 8.1 There are no specific crime and disorder implications.

## **9 CONCLUSION AND RECOMMENDATIONS**

- 9.1 The spending proposals put forward for this meeting have been assessed against the county standards for appropriateness and value for money and it is recommended that they should be approved.

## **10 REASONS FOR RECOMMENDATIONS**

- 10.1 The proposals brought before the committee fulfil the agreed criteria for member allocations funding.

## **11 WHAT HAPPENS NEXT**

- 11.1 The Local Partnerships Team will write to all of the organisations that have made applications to the Committee to advise them of the Committee's decision, with a copy of the Funding Agreement for them to sign as appropriate. When this has been signed and returned, the funding will be released, and a monitoring report will be requested three months subsequent to that date.

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### **BACKGROUND PAPERS:**

Version No. 2

Date: 31.01.11

Initials: SG

No of annexes:1

[www.surreycc.gov.uk/woking](http://www.surreycc.gov.uk/woking)

## Annex 1

## Local Committee bids funded to date from April 2010 Budget by project and Member

Project summary	Capital/ Revenue	Member sponsor	Date Approved	Agreed
Burbank Community Home	Revenue	Elizabeth Compton	Under Delegated on 30 June 2010	£879
Birchmere Campsite Second water supply	Revenue	Diana Smith	7 July 2010	£800
Woking Malaylee Association Returned	Revenue	Mohammed Amin	7 July 2010	£1000
Woking Community Action Fund	Revenue	Will Forster	7 July 2010	£813
Woking Street Angels	Revenue	Mohammed Amin	7 July 2010	£3000
The Lightbox – Lets Read	Revenue	Mohammed Amin	7 July 2010	£2870
The Eco Classroom- The Oaktree School	Capital	Elizabeth Compton	7 July 2010	£3000
Warren Farm Residents Association	Capital	Liz Bowes	7 July 2010	£600
Chobham and District Lawn tennis Club	Capital	Ben Carasco	7 July 2010	£525
Link Leisure	Capital	Mohammed Amin	7 July 2010	£3750
Cycle Woking	Capital	Elizabeth Compton	7 July 2010	£5000
Surrey Fire and Rescue Service- Provision of community safety and road traffic collision reduction equipment- £2565	Capital	Mohammed Amin	2 September 2010	£2565
1349 (Woking) Squadron, Airtraining Corps – Replacement Mini Bus	Capital	Will Forster	20 October 2010	£3000
Surrey Wildlife Trust-Mini Bus	Capital	Will Forster	20 October 2010	£1000
Woking Recreational Boating for Handicapped-	Revenue	Ben Carasco	20 October 2010	£950
Horsell Afternoon WI-	Revenue	Ben Carasco	20 October 2010	£688
East Hill Gardeners-	Revenue	Liz Bowes	20 October 2010	£500
Woking Palace-	Revenue	Liz Bowes	20 October 2010	£1500
The Goldsworth Park Community Association-	Capital	Diana Smith	20 October 2010	£1100



## ITEM 11

Knaphill Residents Association-Returned	Revenue	Diana Smith	20 October 2010	£885
1 <sup>st</sup> Byfleet Scout Group-	Capital	Geoff Marlow	20 October 2010	£2739
Byfleet Village Football Club-	Capital	Geoff Marlow	20 October 2010	£3000
The Evergreens-	Revenue	Geoff Marlow	20 October 2010	£1500
Woking Citizens Advice Bureau	Revenue	Geoff Marlow	20 October 2010	£5000
Woking United Reformed Church Youth Room Development-	Capital	Will Forster	20 October 2010	£3001
<b>Total</b>				
<b>Capital</b>				<b>£29,280</b>
<b>Revenue</b>				<b>£18,500</b>

**Total Allocations to date by Member:**

<b>Member</b>	<b>Capital</b>	<b>Revenue</b>
Mohammed Amin	£6315	£5870
Liz Bowes	£600	£2000
Ben Carasco	£525	£1638
Elizabeth Compton	£8000	£879
Will Forster	£7001	£813
Geoff Marlow	£5739	£6500
Diana Smith	£1100	£800
<b>Total</b>	<b>£29,280</b>	<b>£18,500</b>